

CONTRACT REVIEW CHECKLIST**Consistency with Law and School Board Policy:**

Comments

Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

Contract Terms:

Comments

Term (Duration of Contract)	2 Months (April 20, 2006- June 30, 2006)
Termination Clause	Board may terminate without cause upon giving 30 days notice to other party.
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses.
Regulatory issues	None
Confidentiality Provision	Yes.
Warranties	N/A
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	Governing Law: Florida; Venue: Palm Beach County

Business Principles:


Comments

Sound Business Principles	Yes.
Reasonableness of Fees	Please refer to Section III, paragraph 1.
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	Please refer to Section III, paragraph 1.

Other Issues:

Comments

Conflict of Interest Disclosures	None
Non-Negotiable Issues	None
Miscellaneous Issues	None
Appropriate Departmental Sign-off	

Special Considerations:The issues noted above were explained to the appropriate District staff and/or Division Chief. YES NO

 By: Attorney (Name and Date)